

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERED BY	EMAIL		PHONE	

Email completed form to the Encore Representative listed above.  
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.  
 Labor charges, sales tax, loss damage waiver, and service charges may apply.

PROJECTION	QUANTITY	DAILY RATE
LCD PROJECTOR		\$480
TRIPOD SCREEN		\$95
25' HDMI CABLE		\$32

MONITOR	QUANTITY	DAILY RATE
55" MONITOR		\$725
70" MONITOR		\$1,140
FLOOR STAND		\$80

AUDIO	QUANTITY	DAILY RATE
PERSONAL SPEAKER		\$85

INTERNET	QUANTITY	SHOW RATE
SIMPLE WIFI CONNECTION		\$170
HARD LINE CONNECTION		\$610

POWER	QUANTITY	SHOW RATE
120V SINGLE PHASE – 20 AMP		\$240

MISCELLANEOUS	QUANTITY	DAILY RATE
LAPTOP		\$250
POST-IT FLIPCHART PACKAGE		\$96